Gift Store Associate

The Marine Mammal Care Center Los Angeles (MMCC) is a hospital for seals and sea lions located in San Pedro. Our mission is to rehabilitate marine mammals with the goal of releasing them back to their natural environment, and to educate the public about our patients and ocean conservation. The National Marine Fisheries Service depends on MMCC to carry out the important goals of the Marine Mammal Protection Act. As a non-profit organization, MMCC’s primary funding is provided by individuals, charitable foundations, private businesses and corporations. MMCC operates with dedicated volunteers and staff working diligently to rehabilitate sick, injured, or malnourished seals and sea lions who are rescued on beaches from north of Zuma all the way to Seal Beach.

Role Description:
The Gift Store Volunteer will assist the Education team with gift store sales and operations, guest interaction, and other day-to-day operations. This volunteer reports to the Gift Store Manager and will be on-site at the hospital and educational facility in San Pedro. Duties may include:

- Ringing up sales in the gift store – operating cash register
- Accepting donations for the hospital
- Restocking shelves and keeping the gift store clean and presentable
- Tracking inventory
- Educating guests about our patients, overall ocean health, and what they can do to make a difference
- Answering the main phone and answering questions

Commitment:
The Gift Store Volunteer will commit to one consistent shift per week but may opt for a biweekly schedule once fully trained. Exact shift times may vary but are usually 9:45 am to 1:30 pm or 1:00 pm to 4:00 pm.
**Requirements:**

The Gift Store Volunteer must be 18 years or older. Each volunteer must have reliable transportation to the hospital. Experience in retail is a plus, but not required. The volunteer should be competent in all the following areas:

- Collaboration Skills
- Personal Effectiveness/Credibility
- Flexibility
- Time Management
- Stress Management/Composure

Each selected candidate will participate in a full volunteer on-boarding process including an interview, orientation, background check and training.

**Position Impact:**

The Gift Store Volunteer will play a vital role in the continued fundraising efforts that allow MMCC to continue its mission. All sales in the gift store go to keeping the hospital running. This opportunity is perfect for those that enjoy retail and interacting with different people throughout the day.

**Contact:**

For questions, or to apply for this important volunteer role, contact the Volunteer Services Manager at kwong@ marinemammalcare.org.