



Grant Writer

The Marine Mammal Care Center Los Angeles (MMCC) is a hospital for seals and sea lions located in San Pedro. Our mission is to rehabilitate marine mammals with the goal of releasing them back to their natural environment, and to educate the public about our patients and ocean conservation. The National Marine Fisheries Service depends on MMCC to carry out the important goals of the Marine Mammal Protection Act. As a non-profit organization, MMCC's primary funding is provided by individuals, charitable foundations, private businesses, and corporations. MMCC operates with dedicated volunteers and staff working diligently to rehabilitate sick, injured, or malnourished seals and sea lions who are rescued on beaches from north of Zuma all the way to Seal Beach.

Role Description:

The Grant Writer will assist the Development Team with the writing of grants to help fund MMCC operations. This volunteer reports to the Development Manager, CEO, and/or COEO. This is a remote volunteer opportunity. Duties may include:

- Writing grants
- Conducting research and gathering data for grants
- Researching new grants to apply for
- Reviewing grant applications

Commitment:

The Grant Writing Volunteer position has a flexible, varied commitment level that will be agreed upon between the volunteer and their supervisor. There will be a higher commitment level around grant due dates.



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Requirements:

The Grant Writing Volunteer must be 18 years or older. Previous experience with grant writing is required. The volunteer should be competent in all the following areas:

- Writing Proficiency
- Financial Data Literacy
- Time Management
- Research Skills
- Credibility

The selected candidate will participate in a full volunteer on-boarding process including an interview, background check, and orientation.

Position Impact:

The Grant Writer Volunteer will play a vital role in the continued fundraising efforts that allow MMCC to continue its mission. This opportunity allows for the use of a specific skill set, while providing a flexible volunteer schedule and overall commitment level.

Contact:

For questions, or to apply for this important volunteer role, contact the Volunteer Services Manager at kwong@marinemammalcare.org.



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